



প্রাইম ইসলামী লাইফ ইন্স্যুরেন্স লিমিটেড  
برائے اسلامی لائف انشورنس لمیٹید  
Prime Islami Life Insurance Limited

ISO 9001:2015  
CERTIFIED

February 17, 2026

## Office Order No.:20-2026

For the greater interest of the Company, the following employees are hereby transferred as under:

Sl.	Name, Desig. & ID No.	Present Dept./Office	Transferred to
01	Mr. Md. Sukur Ali (0644), Senior Executive Officer	Accounts Dept., Bogura Zone Office	Cash Section, Ramu FPR Center(0148), Cox's Bazar Zone-04
02	Mr. Md. Salim Khan (0713), Executive Officer	Cash Section Pirgonj Agency Office(0712), Rangpur Zone	Accounts Dept., Sandwip Full Fledged SC, Chattogram Zone-10

Mr. Md. Sukur Ali shall handover the overall charges to Mr. Shahidul Islam (2802), Junior Officer, Bogura Zone Office in presence of Internal Auditor.

Before handing and taking over of overall charges, the SVP & Incharge (I/A) shall ensure a thorough Audit of mentioned Offices and submit a report to authority by 26-02-2026.

Mr. Md. Salim Khan shall handover the overall charges to Mr. Md. Ahsan Habib (2858), Senior Officer, Accounts Dept., Rangpur Full Fledged SC.

The above employees are advised to report their joining to the Incharge of respective offices along with Stationary Items allotted to them and release letter from their existing offices by 23-02-2026 with a copy to the HR & Administration Dept., Head Office, Dhaka.

After Joining at Ramu FPR Center, Mr. Md. Sukur Ali is hereby advised to deal with work of Underwriting related works sitting at same premises in addition to his existing duties until further order.

After Joining at Sandwip Full Fledged SC, Mr. Md. Salim Khan is hereby advised to deal with work of Audit Maturity related works and also assigned to Dalil related works sitting at same premises in addition to his existing duties until further order.

Mr. Shahidul Islam (2802), Junior Officer, Bogura Zone(0090) Office is hereby assigned to work at Accounts Dept., instead of Cash section, and also assigned to deal with work at underwriting related works sitting at the same premises in addition to his existing duties at Bogura Zone office.

Mr. Md. Sukur Ali shall entitled to Cash allowance@ Tk.750/- (Seven Hundred Fifty) per month after execution of a surety bond of Tk.5,00,000/- (Five lac) and Cash allowance of Mr. Md. Salim Khan and Mr. Shahidul Islam @Tk.750/- are hereby withdrawn.

  
**Mahmudur Rahman Talukder**

Executive Vice President  
HR & ADMIN Department

• Copy forwarded to: Above 03 (Three) employees.

আর্থিক নিরাপত্তার সেতুবন্ধন



# প্রাইম ইসলামী লাইফ ইন্স্যুরেন্স লিমিটেড

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**Mahmudur Rahman Talukder**

Executive Vice President

HR & ADMIN Department

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**C.C. to:** for kind information:

1. The Chief Executive officer.
2. The Additional Managing Director.
3. The DMD & Incharge, Dev. Admin Dept.
4. The AMD & Chief Financial Officer.
5. The SVP & Incharge, I/A Dept.
6. Office Order file
7. Personal file
1. The AMD (DEV.) & Incharge, Cox's Bazar Corp. Zone.
2. The AMD (Dev.) & Incharge, Dhaka Corp. Zone-07 and Rangpur Corp. Zone.
3. The EVP (PRT) & Incharge, Chattogram Zone-10.
4. The EVP (PRT) & Incharge, Rangpur Zone.
5. The Incharge, Ramu FPR Centre.
6. The Incharge, Pirgonj Agency Office

আর্থিক নিরাপত্তার সেতুবন্ধন